



**THE  
BRIDGE  
CHURCH**

**COLUMBIA**

## KIDS COORDINATOR- COLUMBIA

The Bridge Church is a fast growing church in Spring Hill that has grown from 200 to 3500+ since 2011. In our community, 0-10 is the most populous age range; this dynamic, coupled with our vision to reach as many possible people with the message of the Gospel, has created a growing need for an Kids Ministry Coordinator to pour into leaders and equip them to bring the Gospel to children.

### ROLE SUMMARY

Bridge Kids is one of the largest mission fields at The Bridge Church, with over 150 children coming through our ministry every weekend in and 75 volunteers dedicating their time to the mission. The Bridge Kids Coordinator will be responsible for relational development with the leaders in both our Early Childhood and Elementary environment, as well as equipping volunteers in their roles, assimilating new volunteers, and identifying/developing future leaders in our ministry. This role requires a passion for the mission of Kids Ministry, but more importantly, the person in this role must be passionate to see people step into their callings through serving and develop them to be leaders in ministry.

### QUALIFICATIONS

- Fulfill the membership requirements of The Bridge
- Strong and growing personal commitment to Jesus Christ
- Ability to see and articulate the leadership behaviors of The Bridge while embodying them to protect our culture
- Ability to thrive in a fast-paced work environment
- Ability to work well with others and promote a strong team atmosphere
- High organizational drive and a natural bias towards execution

### SPECIFIC DUTIES & RESPONSIBILITIES

- Oversee all aspects of Kids Ministry at the Columbia Campus
- Recruit, train, onboard and follow up with Kids Volunteers
- Recruit, train, and equip coaches and volunteer staff to join Bridge Lead to help ensure volunteer teams remain healthy
- Ensure that all roles for Sunday are properly staffed by on boarding new volunteers from Growth Track, inputting new volunteers into Planning Center, sending out weekly schedules, contacting leaders for confirmation, and recruiting subs as needed
- Fully execute Sunday mornings by being present for AM services, overseeing portable set-up and teardown in our Kids areas, empowering key volunteers, greeting and connecting with parents
- Responsible for assuring that small groups ratios are maintained
- Maintain a dynamic Large Group experience by overseeing and equipping the Large Group team
- Always work to “make things better” in your area eg. finding new ways to care for and train leaders

**SCHEDULE:** Sunday - Thursday (available for special events, retreats, etc.) / **HOURS:** 29 hours per week / **DIRECT REPORT:** Campus Pastor / **COMPENSATION:** TBD